



When getting ready to move into the onboarding stage, there are several points of information and materials that you will need to have ready for submission. Completing the following checklist will help you efficiently progress through onboarding, to the launch of your new digital storefront.

Business Information			
#	Item	Details	Client Responses
1	Company	Full Name (First & Last)	
		Address	
		Phone Number	
		Email	
2	Locations	# of locations	
3	Monthly combined sales for all locations	\$0-\$5,000	Choose from options
		\$5,000-\$15,000	
		\$15,000-\$30,000	
		\$30,000-\$50,000	
		\$50,000+	
4	Digital Customer Base	Less than 10,000	Choose from options
		Between 10,000 - 100,000	
		Between 100,000 - 500,000	
		500,000 +	
5	Restaurant Sector	Full Service (Casual or Fine Dining)	Choose from options
		QSR (Quick or Casual)	
		Catering	
		Retail Host	
Configuration			
6	Platform	Web Only	Choose from options
		App Only (IOS & Android)	
		Bundle (Web & App)	
7	Order Types Enabling	Pickup Only	Choose from options
		Delivery Only	
		Both Pick up and Delivery	
8	Menu	PDF	One of these versions required
		Link	
9	Brand Logo	JPG	One of these versions required
		SVG	
10	Designs	Colour (Primary/Secondary)	
		Font (Primary/Secondary)	
11	Integrations	POS	Yes / No; if yes, from List
		Order Tablet (printer)	Yes / No
		Gift Card	Yes / No; if yes, Give or DataCandy
		Order aggregators	Yes / No; if yes, Deliverect or Cuboh
		Delivery	Yes / No; if yes, DoorDash or SkipGo
		Payment Processor	Bambora /Stripe?
12	Loyalty Program	Points per Dollar	Choose from options
		Visit Based	
		Quantity Based	
		Tier Based	
Payment			
13	PAP Form	Credit	One of these required to start onboarding
		Debit	